

eLTSS Pilots

Pilot Introduction:

The electronic Long-Term Services & Supports (eLTSS) Initiative is an ONC-CMS partnership that is working towards the identification and testing of electronic standards that can enable the creation, exchange and re-use of interoperable service plans for use by health care and community-based long-term services and supports providers, payers and the individuals they serve. These plans can help to improve the coordination of health and social services that support an individual's mental and physical health.

A pilot is a feasibility study or experimental trial launched on a relatively small scale to help an organization learn how a larger-scale project might work in practice. The eLTSS Pilot Program is driven by the functional requirements contained with the eLTSS Community identified eLTSS Use Case.

The purpose of the eLTSS Pilot phase is to validate evolving technology in real-world situations and aid in learning the policies that will be required for an operational system, identify barriers for implementation, and revise harmonized specifications based on real-world lessons learned. The pilot demonstrations will be transitioned to open source communities for future reference implementations and long term sustainment.

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Round 2 Pilots:

Round 2 Pilot Harmonization

eLTSS Dataset Review and Comments	The Excel spreadsheet with comments and dispositions can be downloaded here.
Round 2 Harmonization Activities	• eLTSS Harmonized Data Elements • Non-Core eLTSS Data Elements

Round 2 Final Pilot Report Out Presentations

TEFT Grantees	Non-TEFT Organizations
Minnesota Final Report Out	Meals on Wheels of Sheboygan County
Maryland Final Report Out	
Colorado Final Report Out	
Kentucky Final Report Out	
Georgia Final Report Out	
Connecticut Final Report Out	

Round 2 Pilot Artifacts

Final Pilot Report Out Presentation Template	All TEFT Grantees and other organizational Pilots who participated in Round 2 are asked to present their findings to include methodology, accomplishments, lessons learned, and Ideas for a path forward.
Abridged Round 2 Requirement Traceability Matrix (RTM) (new version)	This is the revised version discussed on February 16, 2017 on the eLTSS All-Hands Community Meeting. It includes more streamlined questions as well as the eLTSS Dataset definitions and TEFT Grantee Pilot Mapping.
Published Round 1 Dataset	This is the Final Published eLTSS dataset from Round 1 Pilots. A definition for each data element is included. For more details on the Dataset and how the final dataset was derived see the eLTSS Dataset Review and Comments .

Pilot Plan Presentation Template	All TEFT Grantees and other organizations who will be participating in the eLTSS Round 2 Pilots will be asked to present a Pilot Plan Presentation. To include an introduction of the pilot team, goals of the pilot, elements tested, ecosystem, workflow, standards and technologies under consideration, and logistics.
Pilot Plan Report Out Template	This one slide powerpoint will be used by all participating Pilots to report their findings on our Community All Hands calls throughout this second round of pilots. Ideally each Pilot will have a report out at least twice a month.
Round 2 Requirement Traceability Matrix (RTM) (original version)	The RTM is used to document all Round 2 Pilot activities. This will be a final deliverable at the end of the piloting process.

Round 2 Pilot Plan Presentations

TEFT Grantees	Non-TEFT Organizations
Colorado Colorado Medicaid Presentation	Meals on Wheels of Sheboygan County
Connecticut CT TEFT	Therap Services, LLC
Georgia Georgia Department of Community Health	FEi Systems
Kentucky Kentucky Cabinet for Health and Family Services (CHFS)	Netsmart
Maryland DHMH	Medical Micrographics
Minnesota Minnesota Department of Human Services	

Round 1 Pilots:

Round 1 Pilot Findings

Round 1 eLTSS Published Dataset	This is the final Harmonized Dataset that was consented by the eLTSS Initiative Community. Definitions for each data element is included. Download the PDF document here .
eLTSS Dataset Review and Comments	The Excel spreadsheet with comments and dispositions can be downloaded here .
Round 1 Harmonization Activities	• eLTSS Harmonized Data Elements • Parking Lot Data Elements • Non-Core eLTSS Data Elements

Round 1 Pilot Plan Presentations

TEFT	Non-TEFT Organizations
Arizona Health Care Cost Containment System	A D Vault
Colorado Department of Health Care Policy & Financing	Care at Hand

Connecticut Department of Social Services Division of Health Services	eCaring
Georgia Department of Community Health	FEi Systems
Kentucky Office of Administrative & Technology Services	Janie Appleseed
Maryland Department of Health & Mental Hygiene	Kno2
Minnesota Department of Human Services	Meals on Wheels (Sheboygan, WI)
	National Disability Institute
	Peer Place
	Therap Services

Round 1 Pilot Starter Kit

Please start here with the ReadMe before you continue.

[eLTSS Pilot Guide Readme for Pilot Guide_2015.09.30.docx](#)

Document Name	Description
eLTSS Pilot ReadMe	This Readme document serves as a high-level overview of the contents of the eLTSS Pilot Guide, which is comprised of the Three-Tiered Pilot Approach, the Functional Requirements Matrix and information on how to best leverage them to support Pilot success.
Tiered Approach For Pilot	A document that provides a detailed description of the incremental tiers for eLTSS pilot implementation.
Functional Requirement Matrix	Functional requirements for creating, sharing and administering an eLTSS plan that have been previously defined as part of the eLTSS Use Case work.
eLTSS Dataset Worksheet	To further assist the piloting process, this fillable form will help to capture necessary data elements and values. Please be as detailed as possible and feel free to send multiple pages if needed. RTM Troubleshooting Guide: Download & Save RTM This power point will provide guidance on how to save the RTM form locally to afford the user the capability to save answers as the form is being worked on and completed. Note: you cannot save on the browser. Update Adobe For further support, if the form will not save properly you may need to update your Adobe Reader.
Pilot Planning PPT Template	A PowerPoint template for potential pilots to use to present their Pilot Team; Goal of the Pilot; Tier of Interest; Use Case Scenario and Actors/Systems; Minimum Configuration; Timeline; Success Criteria; In Scope/Out of Scope; and Risks & Challenges details of their pilot.
Pilot Plan Word Template	(An alternative to the Pilot Planning PPT) A word template for potential pilots to use to present their Pilot Team; Goal of the Pilot; Tier of Interest; Use Case Scenario and Actors/Systems; Minimum Configuration; Timeline; Success Criteria; In Scope/Out of Scope; and Risks & Challenges details of their pilot.
eLTSS Round 1 Pilot Artifact Checklist	Please submit this checklist to the eLTSS Pilot Support Team katiya.shell@esacinc.com . All items must be checked to complete the artifact submission phase for Round 1 Pilots.

Pilot Resource Materials

Document Name	Description
Pilot Overview Document	An overview of the eLTSS Pilots Workgroup including a Value Statement for Participating Entities, Benefits of Participation as an eLTSS Pilot Site and steps for How to Get Started.
Pilots Overview Presentation	A presentation for potential pilots that provides an overview of the electronic Long-Term Services and Supports Pilot Planning, Activities, Artifacts and Evaluation
Institute for Healthcare Improvement: A Guide for Idealized Design	The purpose of this guide is to describe the new Idealized Design process and details around its use. An overall principle used in developing the guide is to better manage the uncertainty that is associated with new ideas for system redesign that are to be developed and tested.
Domain Harmonization Matrix	eLTSS community defined set of domains/subdomains and exemplar question/answer sets that an eLTSS Plan would need to include.

Pilot Timeline



Pilot Team

Initiative Coordinator	Evelyn Gallego	evelyn.gallego@emiadvisors.net
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