

2020-01-10 Meeting notes

Date

10 Jan 2020

Attendees

- [Sandra Vance](#)
- Dan Kazzaz
- Deb Strickland
- Diana Ciricean
- Didi Davis
- Drew Hannah
- Durwin Day
- Gary Beatty
- Lee Barrett
- Sagy Mintz
- Tammy Feenstra Banks
- Timothy Bennett

Goals

- Review 2019 Activity of T&C Tiger Team
- 2020 Plan
 - Complete Review of Use Cases
 - Framework for the recommendation of next steps
 - Draft RFP Framework

Discussion items

Time	Item	Who	Notes

Action items

- ☐ Review the HL7 FAST Solutions Series
- ☐ Review FAST Use Cases & Define requirements for your readiness criteria based on your assignment in the work plan
 - ☐ Use existing solutions documents (ppt and word) format to document requirements for each use case.
 - ☐ Draft RFP Document
 - Key sections that would be important for either federal or private entity
 - Global recommendations on the model for Testing and Certification Program
 - ☐