

FY20 ONC Project US@ Meeting Minutes		Date: 12/18/2020 Time: 3:00 – 4:00 p.m. Eastern Time	
Facilitator	Carmen Smiley	Note taker(s)	Lindsey Hoggle
Attendee	Name	Affiliation	Email Address
X	Avinash	ONC	
X	Lindsey Hoggle	HL7	
X	Wayne Kubick	HL7	
X	Carmen Smiley	ONC	
X	Wanda Govan-Jenkins	ONC	
	Tracy Okubo	ONC	
X	Amanda Benedict	AAMI	
X	Didi Davis	Sequoia Project	
X	Michele Deane	RTI on behalf of D Vreeman	
X	Michelle Dougherty	RTI on behalf of D Vreeman	
X	Dave Evans	CDISC CEO – New	
X	Michael Glickman	Computer Network Architects, Inc.	
X	Shaun Grannis	Regenstrief	
X	Alex Kontur	ONC	
X	Chuck Jaffe	HL7	
X	David Johnston	RTI	
X	John Klimek	NCPDP	
X	Jay Lewelling	AAMI	
X	Mary Kay McDaniel	Cogn...	
X	Ben Moscovitch	PEW Charitable Trust	
X	Chris Muir	ONC – Dir of Standards	
X	Jean Narcisi	American Dental Association (ADA)	
X	Gregory	ADA	
X	Samantha Pierce		
X	Sherilyn Pruitt	ONC	
X	David Pyke	Ready Computing Inc. /HL7 TSC, Sequoia	
X	Matt Rahn	ONC	
X	Lyubov Remennik	NIH	
	Sharon K. Stanford	ADA	
	J.P. Pollak (tentative)	The Commons Project	
X	Cathy Shephard	X12	
X	Charles Steller	WEDI	
X	Lee Ann Stember	NCPDP -CEO	
X	Scott Stuewe	Direct Trust	
X	Merri-Lee Stine	Aetna	
X	Sandy Stuart	KP	
X	Amit Trivedi	HIMSS	
	D. Johnson	RTI	
	Daniel Vreeman (tentative)	RTI – Michelle	

X	Margaret Weiker	NCPDP	
X	Gregory Zeller		

Agenda Topics

- Introduction to Project US@
- Self-introduction of each participant
- Project Launch – January 2021
- General guidance and overview of Project
- Next Steps

Supporting Documents

Project documents (including Minutes) will be housed on an ONC Confluence site.

Minutes/Conclusions Reached:

- Introduction to the project: Avinash Shanbhag, Acting Executive Director, Office of Technology, ONC provided a brief introduction and welcome to attendees.
- Self-Introduction of all participants: Participants introduced themselves and their position/organization in the health IT community.
- Project Launch: This project will be launched in January. Today's meeting is to determine participation and ask each SDO or interested party to designate one person as the contact/participant.
- General guidance and overview of Project
 - Each SDO is asked to designate a point person(s) for participation.
 - HL7 has identified: Mary Kay McDaniel, David Pyke, and Sandy Stuart.
 - Project Team will meet weekly.
 - Project Team is charged with having a draft deliverable by April/May and have the project completed in the 2021 calendar year.
- Next Steps: See Actions below.

Actions [include Owner, Action item and due date]

- A Doodle poll will be sent to participants to determine a weekly recurring call that suits most participants (Lindsey/Carmen)
- Circulate Address Standards Compilation and Crosswalk spreadsheet: Lindsey
- Project Confluence Site Open: Carmen
- Determine one person as contact for each SDO: all participants

Next Meeting / Preliminary Agenda Items

- Launch of Project from ONC Leadership
- Introductions of Project Team from ONC, HL7.
- Introductions of Individuals participating on call
- Project Guidance
- Project Deliverables and Timeline
- Schedule of Calls